



KINGSGATE INTERNATIONAL COLLEGE

UNCONDITIONAL OFFER ENROLMENT POLICY

1. Unconditional Offer

A student can only be given an unconditional offer for a course if he/she meets the minimum requirements for that particular course.

All overseas students must be able to provide the following documents (or notarised copies of the documents):

- their valid passport;
- details of any colleges previously attended;
- original certificates of qualifications obtained;
- original certificates of competence in [language of tuition];
- proof of funds [where required];
- any other documents required;
- a brief outline of their plans for the future.

The Admissions Office will verify all documents before an Offer/ Visa Letter is issued.

The college may ask the student to:

- attend an interview before an Offer/ Visa Letter is issued.
- sit an examination in order to judge his/her level of written and spoken [language of tuition].

2. Enrolment

A student can only enrol for a course if he/she meets the minimum requirements for that particular course. Original certificates of all previous qualifications, experience must be presented.

All overseas students must be able to provide on enrolment:

- their valid passport;
- their visa details which give permission to study in UNITED KINGDOM ;
- details of any colleges previously attended;
- original certificates of qualifications obtained;
- original certificates of competence in [language of tuition];
- proof of funds[where required];
- any other documents required;
- a brief outline of their plans for the future.



Before a Certificate of Enrolment is issued to a student:

- the Admissions Office will verify all the student's details and documents;
- the student must sign a declaration that they have read and understood the Terms and Conditions of Enrolment and college policies.