



# KINGSGATE INTERNATIONAL COLLEGE

## AGENT APPLICATION FORM

<b>AGENT DETAILS</b>	
Name of the Organisation	
Website Link	
Full Address (Head Office)	
Correspondence Address	
Number of Branches	
<b>Details of Contact Person</b>	
Full Name	
Name preferable to be Addressed	
Position / Job Title	
Email Address	
Mobile Number	

<b>ABOUT YOUR ORGANISATION</b>		
Are you officially licensed to operate as an agent by local law? If yes, please attach evidence.	Yes	No
Is your company or part thereof, known under any other name? If yes, what other trading names does your company have?	Yes	No



Are you an approved Agent? If yes, please attach evidence.	Yes	No
Are you a member of any Agents' Association? If yes, please attach evidence.	Yes	No
How many years have you been in business?		
How many staff are working in your organisation? Please attach Brief CV of those staff who would be involved in counseling for KINGSGATE INTERNATIONAL COLLEGE		

<b>ABOUT YOUR SERVICE AND FACILITIES</b>		
Do you currently represent any other institutions in the UNITED KINGDOM?	Yes	No
<p>If yes please list these institutions and the approximate number of students referred during the last academic year.</p> <p>1. Name of Institution _____  Number of Students _____</p> <p>2. Name of Institution _____  Number of Students _____</p> <p>3. Name of Institution _____  Number of Students _____</p> <p>4. Name of Institution _____  Number of Students _____</p> <p>5. Name of Institution _____  Number of Students _____</p> <p>Please attach evidence (Authorisation Certificate)</p>		



<p>Do you represent other Higher Education Institutions in other countries?</p> <p>If yes please list these institutions.</p> <p>1. Name of Institution _____ Country _____</p> <p>2. Name of Institution _____ Country _____</p> <p>3. Name of Institution _____ Country _____</p> <p>4. Name of Institution _____ Country _____</p> <p>5. Name of Institution _____ Country _____</p>	Yes	No
<p>Do your premises contain a consultation area where students can look at information?</p>	Yes	No
<p>Are there computing facilities with internet access for students to use? Please attach photographs of your company/facilities</p>	Yes	No

<p>Average number of students you expect to recruit per year?</p> <p>Undergraduate:</p> <p>Postgraduate:</p> <p>Other:</p>
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What areas of study do you see as the major opportunities in your country for KINGSGATE INTERNATIONAL COLLEGE?

Please indicate what major activities you would include in an annual marketing plan for KINGSGATE INTERNATIONAL COLLEGE in order to achieve the above targets.

#### **LOOKING AFTER YOU**

KINGSGATE INTERNATIONAL COLLEGE is keen to set industry-leading standards in terms of the way we work with our agents. Your views are therefore very important to us. Please indicate what factors are most important to you in defining a good working relationship between yourself and KINGSGATE INTERNATIONAL COLLEGE.



**REFERENCES**

Please give at least two references (preferably one should be from an institution that you represent)

Reference 1	Reference 2
<p>Name/Institution Name: ..... .....</p> <p>Address: ..... ..... .....</p> <p>Tel: .....</p> <p>Email: .....</p> <p>Relationship: .....</p>	<p>Name/Institution Name: ..... .....</p> <p>Address: .....</p> <p>.....</p> <p>.....</p> <p>Tel: .....</p> <p>Email: .....</p> <p>Relationship: .....</p>

**DECLARATION**

To the best of my knowledge all the information given in this application form are true and accurate. Any falsification may be considered sufficient cause for termination of the contract.

Full Name:

*Signature* .....

Date...../...../.....